

**Scrutiny work plan**

**March 2023 to May 2023**

Published on 23/02/23

The Scrutiny Committee agrees a work plan every year detailing selected issues that affect Oxford or its people.

Time is allowed within this plan to consider topical issues as they arise throughout the year as well as decisions to be taken by the Cabinet. The plan sets out the work of scrutiny for this council year and will be reviewed at each meeting of the Scrutiny Committee.

The plan is based on suggestions received from all elected members and senior officers. Members of the public can also contribute topics for inclusion in the scrutiny work plan by completing and submitting our [suggestion form](https://ecitizen.oxford.gov.uk/citizenportal/form.aspx?form=Scrutiny_Committee_Suggestion). See our [get involved webpage](https://www.oxford.gov.uk/info/20236/getting_involved_at_council_meetings/1024/get_involved_at_scrutiny_committee_meetings) for further details of how you can participate in the work of scrutiny.

Some topics will be considered at Scrutiny Committee meetings and others will be delegated to standing panels. Items for more detailed review will be considered by time-limited review groups.

The Committee will review the Council’s [Forward Plan](http://mycouncil.oxford.gov.uk/mgListPlans.aspx?RPId=345&RD=0) at each meeting and decide which Cabinet decisions it wishes to comment on before the decision is made. The Council also has a “call in” process which allows decisions made by the Cabinet to be reviewed by the Scrutiny Committee before they are implemented.

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**Scrutiny Committee**

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**01 February 2023**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |

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| Oxford Local Plan 2040 Regulation 18 Part 2 consultation | Yes | During October and November 2022 we consulted on the Oxford Local Plan 2040 Preferred Options (Regulation 18). As part of this consultation we noted that we did not yet have our evidence base to identify our housing need. This was delayed because worked ceased on the Oxfordshire Plan 2050. Now this evidence base is drafted we can carry out a focused public consultation on this element of the Plan only. This will inform the drafting of the Plan (to be consulted on at the end of 2023). | Cabinet Member for Planning and Housing Delivery | Tom Bridgman, Executive Director (Development); Sarah Harrison, Team Leader (Planning Policy) |
| Implementing the Covered Market "Masterplan" | Yes | To seek approval to fund and enter into contracts for the detailed design works, planning and construction of major improvements to the Covered Market in line with the recently completed masterplan. | Cabinet Member for Planning and Housing Delivery, Cabinet Member for Zero Carbon Oxford and Climate Justice, Deputy Leader (Statutory) - Finance and Asset Management | Tom Bridgman, Executive Director (Development); Ted Maxwell, Regeneration Manager |

**06 March 2023**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |

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| Annual Update of the Council's Business Plan | Yes | A report to present the annual update of the Council’s Business Plan. | Leader - Inclusive Economy and Partnerships | Caroline Green, Chief Executive; Mish Tullar, Head of Corporate Strategy |
| Integrated Care Strategy Update | Yes | To provide an update on (i) the new Integrated Care System covering Oxfordshire, Bucks and West Berks and (ii) work to produce a response to the draft Strategy for the BOB Integrated Care Partnership, with input from Oxfordshire’s Director of Public Health and others. The City Council is working closely with the other Oxfordshire councils to produce a response to the draft strategy. | Cabinet Member for Health and Transport | Mish Tullar, Head of Corporate Strategy; Daniella Granito, Policy and Partnerships Manager |
| Integrated Performance Report Q3 | Yes | To update Cabinet on finance, risk and corporate performance matters as at 31 December 2022. | Deputy Leader (Statutory) and Cabinet Member for Finance and Asset Management | Nigel Kennedy, Head of Financial Services; Anna Winship, Management Accountancy Manager |

**04 April 2023**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |

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| *To be updated on publication of the new Forward Plan* |  |  |  |  |

**Finance and Performance Panel**

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28  **28 March 2023**

* Scrutiny-selected Performance Monitoring
* Other business to be confirmed

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**Climate and Environment Panel**

**09 March 2023**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |

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| Oxford Biodiversity Strategy Development | Yes | To present the Cabinet with a proposed approach to develop a Biodiversity Strategy for the City of Oxford. | Cabinet Member for Zero Carbon Oxford and Climate Justice | Mish Tullar, Head of Corporate Strategy; Mai Jarvis, Environmental Quality Team Manager |
| Zero Carbon Oxford Partnership | No | To update the Panel on the work of ZCOP | Cabinet Member for Zero Carbon Oxford and Climate Justice | Mish Tullar, Head of Corporate Strategy |
| Fleet Decarbonisation | No | To update the Panel on fleet decarbonisation | Cabinet Member for Zero Carbon Oxford and Climate Justice | Mish Tullar, Head of Corporate Strategy |
| Oxford City Council Net Zero Masterplan | No | To report on progress against the Net Zero Masterplan | Cabinet Member for Zero Carbon Oxford and Climate Justice | Mish Tullar, Head of Corporate Strategy |

**Housing and Homelessness Panel**</PI18>

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**02 March 2023**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |

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| Housing, Homelessness, and Rough Sleeping Strategy 2023-28 | Yes | Report presenting the final Housing, Homelessness and Rough Sleeping Strategy and accompanying Action Plan following feedback from a 6-week public consultation on the draft strategy. The report seeks approval of the Housing, Homelessness and Rough Sleeping Strategy 2023-28. | Cabinet Member for Housing | Nerys Parry, Head of Housing; Amie Rickatson, Strategy & Service Development Manager |
| Report on mould in Council-owned housing in Oxford | No | To brief the Panel on the extent of the problem across the City, the Council’s response to tenants who reports this problem, and to consider actions needed to improve the situation. | Cabinet Member for Housing | Nerys Parry, Head of Housing |
| Housing Performance report | No | To update the Panel on performance data for Q2 and Q3 | Cabinet Member for Housing | Nerys Parry, Head of Housing |
| Updated report on the development of a Tenants Forum | No | To update the Panel on progress made towards the development of a Tenants Forum | Cabinet Member for Housing | Ian Wright, Head of Regulatory Services and Community Safety |

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**Companies Scrutiny Panel**

Companies Scrutiny Panel will join meetings of the Shareholder and Joint Venture Group as non-voting members to provide scrutiny of the Shareholder function.

Companies Scrutiny Panel will consider the same reports as the Shareholder and Joint Venture Group.

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**Criteria**

The following TOPIC criteria may be used by the Scrutiny Committee to evaluate and prioritise suggested topics:

* **T**imely – is it timely to consider the issue?
* **O**xford priority – is it a council priority or relates to an essential service?
* **P**ublic interest – is it of significant public interest?
* **I**nfluence – can Scrutiny have a meaningful influence and add value?
* **C**ost – is there a significant financial impact or an area of high expenditure?

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